

945-2780

RESOLUTION 98-02

WHEREAS, the Treasurer and Tax Collector of Caribou County, Idaho, has deemed that it is not necessary or in the best interest of the County to retain certain records within it's possession, as the same occupy unnecessary space within County facilities, and

WHEREAS, the Treasurer of Caribou County has requested that said records and documents be destroyed, and

WHEREAS, the Board of County Commissioners of Caribou County, Idaho, has reviewed the items that the Treasurer of Caribou County desires to have destroyed, and finds that all are classified as either semi-permanent or temporary records of the County, and need not be retained more than five (5) years, or if they constitute permanent records, are more than ten (10) years old, and

WHEREAS, the Board of County Commissioners has consulted with the Prosecuting Attorney of the County in this regard.

NOW, THEREFORE, BE IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CARIBOU COUNTY, IDAHO, AS FOLLOWS:


**Section 1:** The following records of Caribou County, Idaho, and specifically the records of the Treasurer and Tax Collector of Caribou County, Idaho, are authorized to be destroyed:

- Bank Reconciliation Statements prior to October, 1991.
- Bank Deposit Slips prior to October, 1991.
- Duplicate Warrants prior to October, 1989.
- Auditor's Certificates prior to 1987.
- Redeemed Warrant Reports prior to 1987.
- Outstanding Warrant Reports prior to 1987.
- Treasurer's Reports prior to 1987.
- Property Tax and Valuation Reports prior to 1987.
- Duplicate Tax Notices and Tax Receipts prior to 1987.
- Water Master Charges and Receipts prior to 1987.

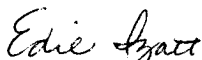
**Section 2:** Said records shall be destroyed, and said destruction shall be under the direction and supervision of the Clerk of the Board of Caribou County.

PASSED AND APPROVED by the Board of County Commissioners of Caribou County, Idaho, this 13 day of July, 1998.

CARIBOU COUNTY COMMISSIONERS

  
Max Rigby, Chairman

ATTEST:

  
Edie Izatt, Clerk